



**NATIONAL GUARD BUREAU**  
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ARNG-HRH

**NOV 09 2011**

**MEMORANDUM FOR ALL MILITARY PERSONNEL OFFICERS (MILPOs)**

**SUBJECT: Second Revision Chapter 2 Prior Service Physical Examination Processing (ARNG-HRH Policy Memorandum # 11-049)**

**1. References:**

- a. AR 40-501, Standards of Medical Fitness, RAR, 4 August 2011.
- b. AR 601-210, Active and Reserve Components Enlistment Program, 8 February 2011.
- c. Memorandum, NGB-ARS, subject: All States (Log Number POO-0048), Medical Processing of Prior Service Enlistees, 29 June 2000.

**2. Purpose.** This policy replaces ARNG-HRH Policy Memorandum, subject: Revised Chapter 2 Prior Service Physical Examination Processing, (NGB-ARH Policy Memo #10-028), dated 9 July 2010; provides the authority for States and Territories to perform and complete Chapter 2 physical examinations IAW AR 40-501 on prior service applicants, current service members, and prior service AMEDD accessions. It also outlines the requirements to be completed for those applicants to meet Chapter 2 medical accession standards as outlined in reference 1a.

**3. Limitations.** States are advised of two constraints to this process; limited resources at the medical detachments and funding. Ample providers exist at the Military Entrance Processing Station (MEPS) and funding is allocated to the MEPS for Chapter 2 accession physicals. NG6H (OMNG 2065) medical readiness funding is not authorized for the requirements of the physical (i.e.: laboratory, specialty consults, or contract services). If a State chooses to perform these physicals outside of a MEPS facility, these funding constraints will be strictly enforced. This new policy eliminates the ability to do prior Service Enlistment physicals outside the MEPS in accordance with reference 1b above.

**4. Policy:**

- a. In accordance with reference 1c, prior service applicants who were discharged for a physical disability must take a complete physical examination at MEPS.

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b. The following Chapter 2 physical examinations are authorized to be completed by the States with the exceptions as excluded above:

- (1) Prior Service Enlistment (Rescinded).
- (2) Prior Service Direct Appointment.
- (3) Prior Service Commissioning.
- (4) Prior Service Officer Candidate School (OCS).
- (5) Prior service AMEDD Accession with the following additional requirements:
  - (a) The physical (DD Form 2807/2808) and all test results will be forwarded via the Medical Action Tracking System (MATS) system to NGB-CSG for approval.
  - (b) These examinations will be limited to prior service Medical Corps (MC), Dental Corps (DC), Army Nurse Corps (AN), or Army Medical Specialist Corps Officers (SP).
  - (c) Documentation for any historical or existing disability along with any Disability Board Action, whether through the Department of Veterans Affairs (VA) or other source must accompany the completed physical examination.
  - (d) As with all waiver requests, a DD Form 2807-2 will accompany the request in the National Guard - Medical Action Tracking System (NG-MATS).

c. A Fort Rucker stamped Chapter 2 flight physical requires no review by ARNG-CSG.

d. If civilian contractors are used, physical exams must be conducted per current regulation and policy and must be reviewed by the State approval authority (MC Officer). The Reserve Health Readiness Program (RHRP) may not be used to accomplish Chapter 2 physical examinations. Medical examinations are accomplished by any of the following components, agencies, or civilian physicians in the order of priority listed:

- (1) Army National Guard medical units.
  - (a) Physician Assistants (65D) and Family Nurse Practitioners (66P) may actively participate in any phase of the physical examination for which they are credentialed.

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(b) A supervising MC officer must review and countersign both the DD Form 2807 and DD Form 2808 (see AR 40-501, paragraph 8-7a) for all examinations conducted by other than MC Officers.

(c) All physical examinations conducted at the State level by other than MEPS facilities must be reviewed by the State medical approval authority (MC Officer).

**e. Quality Assurance/Control (QA/QC)**

(1) QA/QC of the physical examination processing is essential. Adherence to Chapter 2 medical requirements is critical to ensuring a medically fit and ready force for both Federal and State missions. The State Surgeon or medical approval authority (MC Officer) will be responsible for QA/QC of these Chapter 2 physical examinations.

(2) A valid QA/QC Program requires that the State Surgeon or designated approval authority (MC Officer) review prior service Chapter 2 physical examinations completed at facilities other than MEPS. The reviewer will ensure:

(a) The PULHES profile is documented per AR 40-501, Chapter 7.

(b) The Report of Medical Examination is documented per AR 40-501.

(c) The medical standards used to qualify or disqualify the applicant for the program for which they are applying are contained in AR 40-501 (Chapter 2).

(d) The examination must be signed by the provider who conducted the examination and the supervising physician (if required).

(e) The purpose of the examination is clearly noted.

(f) All required elements are annotated and legible.

(g) The examination must be approved and signed by the state medical approval authority (MC Officer).

(3) Oversight of the QA/QC Program for the prior service Chapter 2 physical examinations remains with the Chief Surgeon, Army National Guard (ARNG-CSG).

f. There is no change to the current medical waiver request process. The Chief Surgeon, Army National Guard, as delegated by The Director, Army National Guard, is the medical waiver approval authority for the ARNG.

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5. Points of contact:

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